

\*Changes

COMRIE PRIMARY SCHOOL P.T.A.

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CONSTITUTION

Revised June 2000

**1. NAME**

The name of the Association shall be COMRIE PRIMARY SCHOOL P.T.A. The Association shall be non-political and non-sectarian. The term P.T.A. (Parent Teacher Association) shall extend to include all school staff members.

**2. OBJECTS**

The object of the Association is the advancement of education by encouraging the fullest co-operation between home and school, education authorities, central government and all other interested persons and bodies and by providing and assisting in the provision of facilities for education at the school not normally provided by the education authority. In furtherance of this object and as ancillary thereto the Association may:

- (a) encourage partnership between parents and staff in the education of the children at the school
- (b) encourage interest in, and discussion of, education and child welfare in matters effecting the relationship between home and school
- (c) encourage the recognition of the views of parents with children at the school
- (d) encourage parental participation in decisions effecting education of pupils at the school
- (e) provide a mechanism for communication between parents with children at the school and the School Board
- (f) foster more extended relations between staff, parents and others associated with the school
- (g) engage in activities which support and advance the education of the pupils attending the school
- (h) encourage interest or involvement in other matters in the achievement of the main object.

**3. POWERS**

The Association shall have the power to do anything considered by the Committee to be in furtherance of the foregoing objects, and in particular, but without prejudice to that generally:

- (a) to raise, hold in bank or otherwise invest, apply and distribute funds
- (b) to employ staff, and to do all things which may be deemed necessary or appropriate in relation to such employment
- (c) to take such steps as may be necessary to qualify for tax exemptions or other benefits
- (d) to support, subscribe or become affiliated to any other charitable or public object, institution, society or fund with aims compatible with those of the Association.

#### 4. MEMBERSHIP

- (a) Ordinary Membership shall be open to parents or guardians of children attending school, and to the staff at the school.
- (b) Associate Membership shall be open to individuals who are interested in promoting the objects at Clause 2.
- (c) Junior Membership shall be open to pupils at the school who are interested in furthering the work of the Association. Junior members shall not be entitled to vote.
- (d) Honorary Membership may be conferred on any individual, who has made a significant contribution to the work of the Association, by the Members at the General Meeting.
- (e) The Committee shall have the right, for good and sufficient reason, to terminate the membership of any provided that the Committee member concerned shall have the right to be heard by the Committee before a final decision is made.

#### 5. GENERAL MEETINGS



The Annual General Meeting shall be held in September each year. The notice calling the meeting shall be sent to Ordinary Members at least 2 weeks in advance of the meeting. The Agenda shall be distributed to Ordinary Members at the meeting. The business shall include:

- (a) the consideration of the work done by or under the auspices of the Committee
- (b) the approval of the audited accounts
- (c) resolutions submitted by the Committee or by Ordinary Members
- (d) election of members to serve on the Committee.

Resolutions from Ordinary Members for submission to the Annual General Meeting may be proposed and seconded and in the hands of the Secretary in advance of the Meeting or submitted at the AGM in AOCB.

The Committee shall have the power to call an Extraordinary General Meeting or such may be called on the requisition of not less than 15 Ordinary Members. Notice of the meeting, specifying the business to be transacted, shall be sent to Ordinary Members not less than 2 weeks in advance of the meeting. Only the business stated in the notice calling the meeting may be transacted at the meeting.

The proceedings of a General Meeting shall not be invalidated by any accidental omission to give notice of the meeting to or the non-receipt of notice of a meeting by a member.

At all General Meetings, voting shall be on the basis of one vote per Ordinary Member present at the meeting. Resolutions shall be carried by a simple majority, except when any change is made to the Constitution, when clause 10 shall apply. Associate and Honorary Members shall have no vote at General Meetings.

At all General Meetings, a quorum shall consist of nine Ordinary Members.

